

CONFERENCE ESSENTIALS

Many thanks in advance for reviewing the rules for campus (there are a few)!

There is no conference parking on campus. Visitors parked in faculty/staff spaces will be ticketed. If you are parked at the College, please park at Springfield Mall and take the shuttle back to campus. Shuttles run all day until 5:45 pm. Directions to the mall are at the registration desk.

- No refreshments in the auditorium.
- No smoking in buildings or within 25 feet of entrances.
- No cell phones or videos in sessions; please turn your cell phones off.
- No sitting in the aisles for safety reasons.
- Avoid using flashing lights or pens that will distract your neighbors.
- Enter through upper doors once presentations have begun.

Here's where you will find

Public Phones

- In Lang Performing Arts Center (LPAC) lobby, west side.
- In Kohlberg Hall, across the plaza from LPAC, turn right, on your left at the corner.

Restrooms – There are many nearby; please don't stand in line:

- In LPAC – in addition to the main restrooms in the lobby, try downstairs following the signs.
- In Kohlberg across the plaza – enter off the plaza turn right, on your right.
- All academic buildings have restrooms.

Money – An ATM machine is in Kohlberg Hall Coffee Bar – across the plaza from LPAC.

Lunch – In good weather, we suggest eating outside in the Scott Outdoor Amphitheater. In the event of rain, please refer to the map that highlights indoor lunch locations.

OTHER INFORMATION

Hearing Aids – At the registration desk, hearing assisted devices are available and may be checked out by leaving an identification card with registration desk attendants.

Credits – Credits can only be administered at the end of the conference.

Sustainability

We urge you to recycle any recyclable materials included with your lunch – receptacles are provided on the College campus. The brochure was printed on FSC (Forest Stewardship Council) approved paper. To learn more visit www.fsc.org.

Safety and Security

Swarthmore College Public Safety Officers may be contacted at 610-328-8000 or extension 8000 from a campus phone. In case of emergency, dial 610-328-8333 or extension 8333 from a campus phone.

Evaluation

We want to hear your comments on today's conference! If we have your email address, an email will be sent to you with a link to an online evaluation. If we don't have your email, please provide it to someone at the front desk. Thank you!

Reception (a.k.a. Happy Hour)

If you have pre-registered for the reception, you will have a red symbol on your name tag – this is your ticket into the reception so please be sure to keep your name tag on.



THE SCOTT ARBORETUM OF SWARTHMORE COLLEGE

CONFERENCE CAMPUS MAP



CAMPUS MAP KEY



LPAC (Lang Performing Arts Center)-
Main Conference Building



Cosby Courtyard
Reception Location



Scott Arboretum Offices



Rose Garden Circle - Shuttle Drop Off/Pick Up



Science Center-Restrooms/Indoor Lunch Space



Kohlberg Hall- Restrooms/Indoor Lunch Space



Lang Music Building- Restrooms/Indoor Lunch Space



Scott Outdoor Amphitheater- Outdoor Lunch Space



Clothier Hall- Restrooms/Indoor Lunch Space